



Gloucestershire Archery Society
Request form for coaching course funding

Course details				
Number	Organiser	Venue	Cost £	Completion date
Child protection course				
Course provider	Cost £			
Candidate details				
Name		AGB number		
Club				
Name	Position	Phone	Financial Support £	Signature
County		Gloucestershire Archery Society		
Name	Position	Phone	Financial Support £	Signature
Declan Ashworth	CCO			
Payment details				
BACS online payment (if you wish to receive payment via online banking, please provide details below)				
Name		Account No.	Sort code	
Administration details for GAS use only				
Date Payment made			Signature	
Notes including reasons for rejection by Club, County or Region if appropriate				

Once this form has been completed by your club (if applicable) please Email to treasurer@glosarchery.com

Introduction

Currently the Grand Western Archery Society (GWAS) is responsible for the organisation and management of all "Archery GB" coach training courses within the region. Although all courses will be run on a non-profit break even basis, candidates will incur some out of pocket expenses.

If the need for a training course has been approved and authorised by the Grand Western Council, GAS members, who have been nominated and financially supported by their club, can seek a grant from GAS towards their remaining out of pocket expenses.

Policy

GAS will provide grants towards their members "out of pocket expenses" incurred on them successfully passing a GWAS approved coach training course.

To receive GAS support candidates will require support from their Club. GAS will normally contribute on a matching basis to the club to a limit of £135 for coach training. For Child Protection the maximum course fee that will be covered is £30. The GAS support will not bring the total support beyond the 100% level. In addition there is a limit of two candidates per club per course type (L1, L2 etc.) per year. GAS will not cover travel and subsistence.

Criteria

To be eligible to receive a GAS coach training grant the archer must have met the following criteria;

1. The archer has received the approval from their club and county association to attend the course.
2. The GWAS council has approved the course, and its management staff and costs.
3. The archer has declared all the funding they have received towards the training costs and itemed all of their out of pocket expenses to their club.

Course Administrators

You must provide the RCO with your estimate of your course costs and fee, and agree to run the course in accordance with the above policy. It is recommended that your course is run under the auspices of your county association. You must also agree that any surplus, which should not be excessive, is ploughed back into coaching if the candidates agree not to receive a refund. At the end of the course you must furnish the RCO with an account of the income/expenditure.

Fill in the Course Details and if appropriate the Child Protection Course Details and send the form to your CCO and the RCO for approval. You should then pass on the approved form received from the RCO to all candidates.

Clubs

The club is to complete this application form for their club members who have successfully completed the coach course.

Club and County

To receive GWAS support candidates will require support from Club and County. GWAS will normally contribute on a matching basis to club/county to a limit of £125 for coach training. For Child Protection the maximum course fee that will be covered is £30. The GWAS support will not bring the total support beyond the 100% level. In addition, there is a limit of two candidates per club per course type (L1, L2 etc.) per year. GWAS will not cover travel and subsistence.

Approval

The CCO will normally approve payment without referral to the GWAS Council, and pass the approved application to the County Treasurer for payment. On receipt of the GAS payment it would be appreciated if you could inform the GAS Secretary. The CCO will also be pleased to receive your feedback on the course and hear about your progress as a coach.