



# Gloucestershire Archery Society Records Officer Handbook

January 2023

## Introduction

This guide is put together to help club records officers across the county, it explains what county records are available and what information we need from clubs.

Submission of this information is used not only to maintain the County Records but also to help the Team Managers identify archers for County Teams and Development Teams.

## Role of the Club Records Officer

Club Records Officers do a large amount of work within their own club looking after club records, archers' handicaps and the large number of club awarded badges that are available, both from Archery GB (classifications, handicap improvement, progress awards etc) and other badges regularly used in clubs (frostbite, 252 etc).

If Club Records Officers want any help with the above activities, then please get in touch with the County Records Officer who can help clubs get set up.

Club Records Officers are also an important part of the County Records process. Club Records Officers should validate and submit scores for County Records and County Team selection.

## Available Categories

County Records are available for any combination of the following categories

### Status

The County maintains County Records which must have been shot at either a UKRS or WRS shoot. The County also maintains "All Time Records" which can be shot at club target days or open competitions even if they don't have Record Status.

### Bowstyles

- Recurve
- Compound
- Barebow
- Longbow

### Genders

- Men
- Women

### Age Groups

- Under 12
- Under 14
- Under 15
- Under 16
- Under 18
- Under 21
- Senior
- 50 +

Archers will be eligible for multiple age groups, for example;

- An Under 18 will also be eligible for Under 21 and Senior Records
- A 50+ will be eligible for Senior Records

Gloucestershire Archery Society follows the Archery GB “Year of Birth” rule, for example;

- An archer aged 15 - A competition takes place in September; the archer is 15 on 1 July – they will take part in the Under 16 Class
- An archer aged 49 – A competition takes place in April, the archer is 50 in November – they can take part in a 50+ Class

## Year in Overview

### January

Re-assessed Handicaps

Monthly score submission

### February

Monthly score submission

### March

Monthly score submission

### April

Monthly score submission

### May

Monthly score submission

### June

Monthly score submission

### July

Lacey Trophy score submission

Monthly score submission

### August

Monthly score submission

### September

Monthly score submission

### October

Handicap Improvements

Monthly score submission

### November

Monthly score submission

### December

Monthly score submission

## Monthly Score Submission

Please submit all scores from all archers, in the past some clubs have only submitted handicaps and new County Records but this doesn't allow team managers to see which archers are shooting suitable rounds and scores for invitation to County Development Squads and the County Team.

Scores can either be submitted via GAS Score Submission spreadsheet provided on the County Website or from a Golden Records export. Information on how to export scores from Golden Records can be found at Annex A to this document.

## Annual Handicap Re-assessment

Each January clubs should re-assess Outdoor Handicaps for the start of the season in accordance with the Archery GB Shooting and Administrative Procedures. Please provide these to the County Records Officer as they form the basis of the Handicap Improvement.

## Handicap Improvements

Handicap Improvements from January to September are used to award the Joyce Harding Salviers. The criteria for improvement is the greatest reduction in an individual's outdoor handicap from the beginning of the year to the end of September.

Handicap Improvement scores should be submitted to the County Records Officer in October.

## Joyce Harding Salviers

Joyce Harding, a member of Imperial Archers, was a keen Coach and encouraged archers at all levels of competence. In memory of her achievements four silver salviers were purchased to be presented at the society's Annual General Meeting for the most improved archers –

- Gentleman
- Lady
- Junior Gentleman
- Junior Lady

## Lacey Trophy

This trophy is named for Tony (Slim) Lacey, a past president to who wished to encourage inter-club competition. It is a postal shoot and all bow types are included as the results are based on handicap.

Each club participating nominates one night in July to shoot a Long National round for gentlemen and a National round for Ladies and Juniors. The trophy is awarded to the winning club at the at the society's Annual General Meeting.

Scores submitted for the Lacey Trophy should be on the template provided by the county and should include the archers current handicap and the handicap adjusted score for the round they are shooting.

## Available Rounds

The following rounds are eligible for County Records, please note that some rounds have other names, for example;

- Hereford/Bristol I/Bristol 1

While Archery GB makes a distinction in the names for different classes because the County allow all classes to shoot all rounds, we only use a single name.

When submitting records please check the spelling of round names, while the County Records Officer may pick up some mistakes, we have in the past accidentally created additional records when clubs submit a Bristol 2 rather than a Bristol II.

| Outdoor Rounds     | Indoor Rounds     | Clout Rounds             |
|--------------------|-------------------|--------------------------|
| York               | Bray I            | Clout 80yd               |
| Hereford           | Bray II           | Clout 100yd              |
| Bristol II         | Stafford          | Clout 120yd              |
| Bristol III        | Portsmouth        | Clout 140yd              |
| Bristol IV         | Double Portsmouth | Clout 180yd              |
| Bristol V          | Worcester         | 2 Way Clout 80yd         |
| Double York        | Double Worcester  | 2 Way Clout 100yd        |
| Double Hereford    | Vegas             | 2 Way Clout 120yd        |
| Double Bristol II  | Vegas 300         | 2 Way Clout 140yd        |
| Double Bristol III | WA 18m            | 2 Way Clout 180yd        |
| Double Bristol IV  | WA 25m            | Clout 90m                |
| Double Bristol V   | WA Combined       | Clout 110m               |
| St George          |                   | Clout 125m               |
| Albion             |                   | Clout 165m               |
| Windsor            |                   | Clout 185m               |
| Windsor 50         |                   | Double Clout 80yd        |
| Windsor 40         |                   | Double Clout 100yd       |
| Windsor 30         |                   | Double Clout 120yd       |
| New Western        |                   | Double Clout 140yd       |
| Long Western       |                   | Double Clout 180yd       |
| Western            |                   | Double 2 Way Clout 80yd  |
| Western 50         |                   | Double 2 Way Clout 100yd |
| Western 40         |                   | Double 2 Way Clout 120yd |
| Western 30         |                   | Double 2 Way Clout 140yd |
| New National       |                   | Double 2 Way Clout 180yd |
| Long National      |                   | Double Clout 90m         |
| National           |                   | Double Clout 110m        |
| National 50        |                   | Double Clout 125m        |
| National 40        |                   | Double Clout 165m        |
| National 30        |                   | Double Clout 185m        |
| New Warwick        |                   |                          |
| Long Warwick       |                   |                          |
| Warwick            |                   |                          |
| Warwick 50         |                   |                          |

| <b>Outdoor Rounds</b>    | <b>Indoor Rounds</b> | <b>Clout Rounds</b> |
|--------------------------|----------------------|---------------------|
| Warwick 40               |                      |                     |
| Warwick 30               |                      |                     |
| American                 |                      |                     |
| Double American          |                      |                     |
| St Nicholas              |                      |                     |
| 2 Way Western            |                      |                     |
| WA 1440 (90m)            |                      |                     |
| WA 1440 (70m)            |                      |                     |
| Metric II                |                      |                     |
| Metric III               |                      |                     |
| Metric IV                |                      |                     |
| Metric V                 |                      |                     |
| Double WA 1440 (90m)     |                      |                     |
| Double WA 1440 (70m)     |                      |                     |
| Double Metric II         |                      |                     |
| Double Metric III        |                      |                     |
| Double Metric IV         |                      |                     |
| Double Metric V          |                      |                     |
| Long Metric (Gentlemen)  |                      |                     |
| Long Metric (Ladies)     |                      |                     |
| Long Metric II           |                      |                     |
| Long Metric III          |                      |                     |
| Long Metric IV           |                      |                     |
| Long Metric V            |                      |                     |
| Short Metric             |                      |                     |
| Short Metric II          |                      |                     |
| Short Metric III         |                      |                     |
| Short Metric IV          |                      |                     |
| Short Metric V           |                      |                     |
| WA 70m                   |                      |                     |
| WA 60m                   |                      |                     |
| WA 50m (Compound)        |                      |                     |
| WA 50m (Barebow)         |                      |                     |
| Metric 122-40            |                      |                     |
| Metric 122-30            |                      |                     |
| Metric 80-40             |                      |                     |
| Metric 80-30             |                      |                     |
| Double WA 70m            |                      |                     |
| Double WA 60m            |                      |                     |
| Double WA 50m (Compound) |                      |                     |
| Double WA 50m (Barebow)  |                      |                     |
| Double Metric 122-40     |                      |                     |
| Double Metric 122-30     |                      |                     |
| Double Metric 80-40      |                      |                     |
| Double Metric 80-30      |                      |                     |

| <b>Outdoor Rounds</b>   | <b>Indoor Rounds</b> | <b>Clout Rounds</b> |
|-------------------------|----------------------|---------------------|
| WA 900                  |                      |                     |
| WA Standard Round       |                      |                     |
| Compound Match Round    |                      |                     |
| WA 10m distance (80cm)  |                      |                     |
| WA 15m distance (80cm)  |                      |                     |
| WA 20m distance (80cm)  |                      |                     |
| WA 30m distance (80cm)  |                      |                     |
| WA 40m distance (80cm)  |                      |                     |
| WA 50m distance (80cm)  |                      |                     |
| WA 20m distance (122cm) |                      |                     |
| WA 30m distance (122cm) |                      |                     |
| WA 40m distance (122cm) |                      |                     |
| WA 50m distance (122cm) |                      |                     |
| WA 60m distance (122cm) |                      |                     |
| WA 70m distance (122cm) |                      |                     |
| WA 90m distance (122cm) |                      |                     |

## Comments/Questions

This handbook is designed to help Club Records Officers, if you feel there is any missing information or mistakes, please get in touch with the County Records Officer.

Likewise, if there is anything the County can do to help Clubs with records management please reach out, we are stronger together.



## Annex A

### How to export scores from Golden Records

#### Exporting from Golden Records Desktop

On the *Home* tab, labelled 1

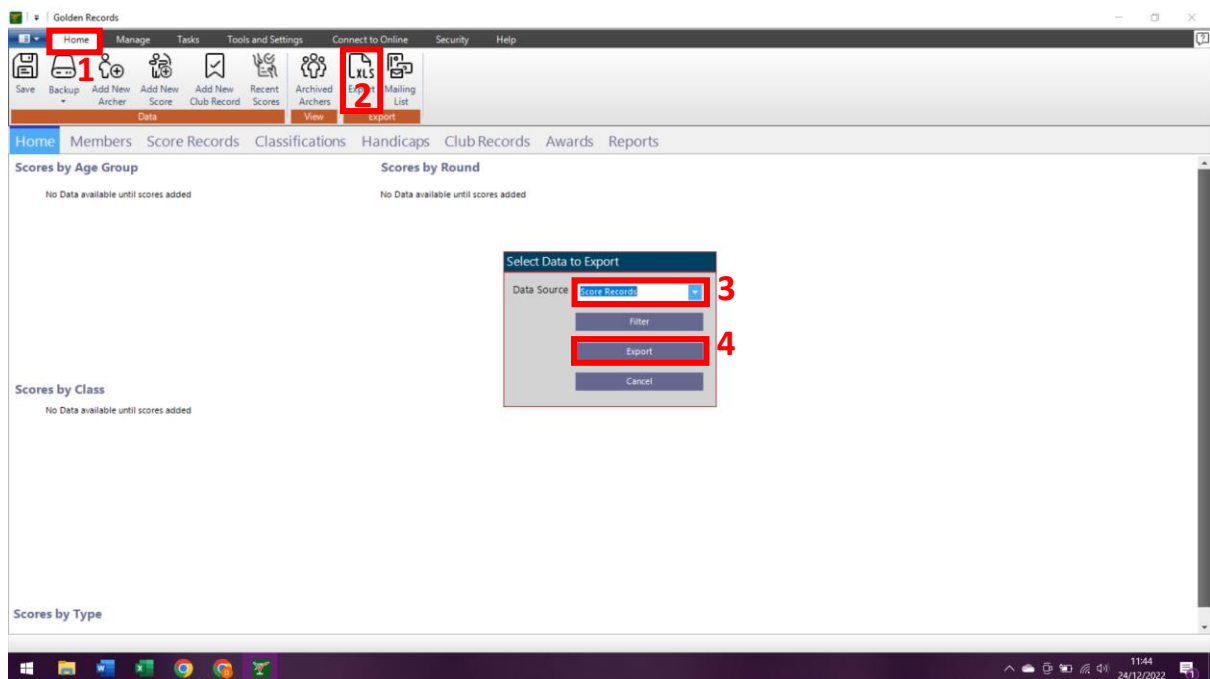
Select *Export*, labelled 2

This will open a pop-up box titled *Select Data to Export*

Select the *Data Source* as *Score Records*, labelled 3

Select *Export*, labelled 4

This will then ask you where you want to save the file, once you have saved the file it can then be submitted to the County Records Officer.

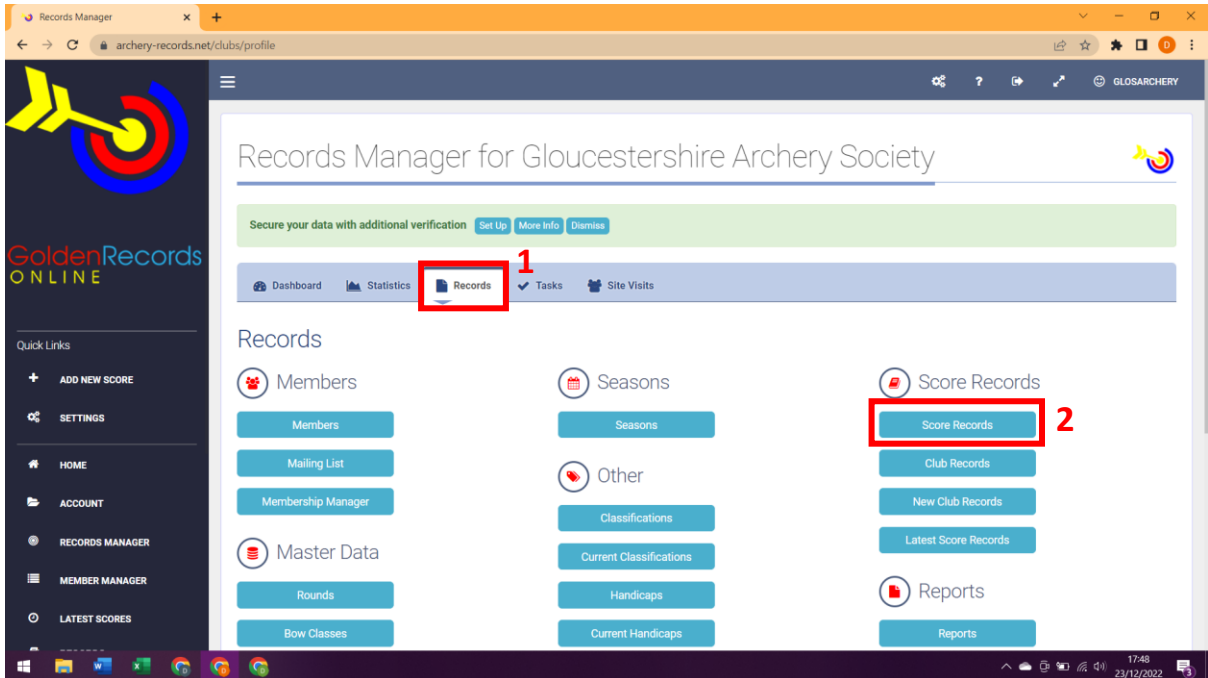


#### Exporting from Golden Records Online

Log in to Golden Records Online archery-records.net

Select the *Records* tab, labelled 1.

Select *Score Records* on the right hand side, labelled 2.



Make sure that *Export only visible data* and *Export formatted* are not ticked, labelled 3.

Click on *Excel Export*, labelled 4

This should automatically download a file which you can then submit.

